

November 11, 2010

The Carroll County Board of Supervisors held their regular monthly meeting on, November 11, 2010 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: Dr. Thomas W. Littrell
 David V. Hutchins
 W.S. "Sam" Dickson
 Andrew S. Jackson
 N. Manus McMillian
 Gary Larrowe, County Administrator
 Nikki Shank, Assistant Administrator
 Ronald L. Newman, Assistant Administrator

Dr. Littrell called the meeting to order at 4:00 p.m.

Dr. Littrell told that we would like to recognize Randy Webb who is here with the FFA from the high school.

CARROLL COUNTY FFA

Mr. Webb told that it is a pleasure to be here and they wanted to give thanks for the support and contribution that the Board made. He told that the students have worked hard and he would like to turn it over to the Chapter President.

Mr. Eddie Dickerson thanked the Board for having them and told that they wanted to thank them in person for the great contribution that allowed them to be able to attend the National Convention. He told that they had constructed a corn maze and had a minor setback due to the raccoons. He told that they had hopes that the maze would make enough to send them, but it was completely destroyed. He told that they received notification that a check was coming their way and it felt awesome for the Board to be behind them when they needed it most. He told that there is no way to describe it. The FFA members presented each Board member with a jar of molasses as a token of their appreciation.

Mr. Webb told that 15 students traveled to the convention and they had no discipline problems and conducted themselves amazingly.

Dr. Littrell told that their name is certainly true because they are the future and he thanked them for all they do.

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1, A3, A5, A6, A7)

Upon motion by Mr. Hutchins, seconded by Mr. McMillian, and passing, the Board convened a Closed Session for the discussion of personnel, disposition of real estate,

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prospective business, investments, legal matter, as authorized by Virginia Code Section 2.2-3711(A1).

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Hutchins, seconded by Mr. McMillian, and passing, the Board adopted the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

The Carroll County JROTC presented colors and led in the pledge.

Mr. Hutchins led the invocation.

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Dr. Littrell told that it is a special day in the County and told that it is also an unusual day because our Chairman is out on business. He told that we have staff working on a holiday and ask for any veteran to stand and be recognized. He thanked all the past and present veterans who held freedom so dear to their hearts.

SPECIAL RECOGNITION

Dr. Littrell told that we have a special recognition tonight and ask Trooper Matt Cochran to come forward. He told that Trooper Matt Cochran has served the Virginia State Police for six years. Trooper Cochran was recently named by the International Association of Chiefs of Police as the 2010 America's Police Officer of the Year. He has demonstrated actions to protect and serve the public, regardless of situation.

Dr. Littrell told that on behalf of the Carroll County Board of Supervisors and the citizens of Carroll County we would like to recognize Trooper Cochran for his commitment to Carroll County and also for his National recognition.

BUSINESS APPRECIATION

Dr. Littrell told that we have a business that we would like to recognize this evening and asked Mr. & Mrs. Barnhardt have recently begun the process of remodeling a residential structure to create their 5th new business in Fancy Gap. Last winter the pair spent considerable time and expense creating a presentation outlining their suggestions for managing and encouraging business development in their community. This presentation was delivered to both the Board of Supervisors and the Fancy Gap Community during a public Comprehensive Plan Meeting. Mr. Barnhardt has also donated his time and talent to provide a professional landscape design for the new Fancy Gap Visitors Center as well as provided the plants and has agreed to plant, water and maintain the Visitor Center foliage as long as he continues to be a business owner in Fancy Gap.

Dr. Littrell told that on behalf of the Carroll County Board of Supervisors we would like to recognize Mr. & Mrs. Barnhardt and their business Treasure Potts for their commitment to growth and development within their community.

CITIZEN'S TIME

Ms. Judy Brannock distributed packets to the Board. She told that there will be a legislative breakfast that is one of the first joint efforts that they will be doing to talk to elected officials and told that everyone is invited. She told that she is here tonight to introduce Smart Beginnings. She told that this is made possible through a regional grant that they have been working on for over a year regarding early childhood development. She told that they are here to request a financial partnership. She told that the Tobacco Commission gave 50% of the money and they will be investing \$650,000 over 7 years. She told that their hope is for each local government body to contribute \$4000 each to

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make up the remaining match that is needed. She told that this will strengthen existing programs. Ms. Brannock told that Kim Brown is the proprietor, she wrote the grant and she will be the coordinator. She told that they will be bringing together and training daycare providers and most of the brain learning goes on in children ages 0 – 5. She told that the Tobacco Commission saw the importance in this program and she hopes the Board will as well. She told that they have \$50,000 already and they are lacking 12,000 for the rest of the match. She told that they have already been to Galax and Grayson. Ms. Brannock told that they have already have meetings set up for the 1st quarter f 2011 and they will be meeting with schools, businesses, and individuals.

Ms. Brown told that group that they could view the video online at vecf.org and there is also a lot of good information on the site.

Mr. McMillian asked how many people this would effect.

Ms. Brown told that it involves healthcare, childcare, DSS so it is all children in the Twin Counties that are ages 0 – 5.

Mr. McMillian asked that if you are a parent how do you find out about the program.

Ms. Brown told that they will be getting information out to businesses, day care centers and individuals. She told that their target is to get to them while they are young so they are ready once they get into school.

Mr. McMillian asked if there are any qualifications that have to be met.

Ms. Brown told that everyone will have access and there are no qualifications.

Dr. Littrell told that they would take the request under consideration.

Mr. Larrowe ask how this program lines up with others that are already out there and what does this void fill.

Ms. Brown told that this will strengthen the system that is already in place and no programs will be replaced.

APPROVAL OF MINUTES

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved the minutes of the meeting on October 12, 2010 as previously distributed to the members of this Board.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes

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Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

APPROVAL OF PAYROLL

Upon motion by Mr. Jackson, seconded by Mr. McMillian , and passed unanimously, the Board approved the payroll for November 2010 and did authorize the Chairman and Clerk, along with Bonita M. Williams, Treasurer, to sign on the 15th and 30th days of December 2010 of checks for the payment of salaries and wages for all County officials and employees as previously budgeted by the State Compensation Board and this Board of Supervisors.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

RFP/GENERAL REASSESSMENT OF REAL ESTATE

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved the RFP for General Reassessment of Real Estate.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

COMPREHENSIVE PLAN

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved to hold a Public Hearing on November 18, 2010 regarding the Comprehensive Plan.

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VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

HOLIDAY SCHEDULE

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved the Holiday Schedule below and for placement in the personnel policy to continue yearly.

**HOLIDAY SCHEDULE
2010-2011**

Veterans Day	November 11, 2010
Thanksgiving	November 25 and 26, 2010
Christmas	December 23 and 24, 2010
New Years	December 30 and 31, 2010
Lee Jackson Day	January 14, 2011
Martin Luther King, Jr. Day	January 17, 2011
President's Day	February 21, 2011
Memorial Day	May 30, 2011
Independence Day	July 4, 2011
Labor Day	September 5, 2011
Columbus Day	October 10, 2011
Veterans Day	November 11, 2011
Thanksgiving	November 24 and 25, 2011
Christmas	December 23 and 26, 2011

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

BRCEDA AGREEMENT

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved the BRCEDA Agreement below.

WHEREAS, Carroll County has a demonstrated need for grant seeking, grant application writing, and grant administration services (the “services”); and

WHEREAS, Carroll County has previously provided its jurisdiction with these services as part of its administrative capacity; and

WHEREAS, Carroll County is re-organized its administrative capacity to become more cost effective and to achieve greater operational efficiencies; and

WHEREAS, BRCEDA serves Carroll County, in addition to the localities of the City of Galax and Grayson County, with coordinated economic development services, which includes seeking grant opportunities, writing grant applications, and administering grant awarded projects; and

WHEREAS, BRCEDA possesses the administrative capacity to further develop its grant-related services;

NOW THEREFORE, in order to carry out the purposes for which the Authority was formed and to further its services which will promote the economic development of Carroll County, the parties do hereby agree as follows:

Carroll County shall provide funds equal to fifty per cent (50%) of the costs, but not to exceed a total of \$70,000, for BRCEDA to create and manage the position of Grants Administrator for a period of two (2) years;

BRCEDA shall allocate not less than 50% of the Grant Administrator’s time and non-salary related expenses to providing services exclusively to Carroll County projects, based upon a customary forty-hour work week;

BRCEDA shall be responsible for securing the revenues necessary to meet the remaining 50% of the total costs for the position;

BRCEDA shall not provide services to organizations outside of its member localities without the recommendation of the BRCEDA Regional Director and approval of the BRCEDA Board of Directors;

Carroll County and BRCEDA do further mutually agree:

That the Grant Administrator’s time and resources, beyond the 50% allocated to Carroll County, may be allocated to services for the City of Galax, Grayson County, and

regional economic development projects collectively benefitting BRCEDA's membership;

That decision-making as to specific Carroll County grant-related projects that the Grant Administrator shall work on shall be in coordination among Carroll County, the BRCEDA Regional Director and the Grants Administrator to ensure equitable distribution of time and resources;

That the types of grant-related activities that shall receive priority by the Grants Administrator include, but are not limited to, regional economic development, small business development, industrial development, workforce development, and public physical infrastructure;

That priority shall be given to pursuing competitive grant funding opportunities over non-competitive grant opportunities;

That the Carroll County Board of Supervisors and the BRCEDA Board of Directors shall receive at least quarterly progress reports concerning the Grant Administrator's activities.

This **Agreement** may be amended from time to time as the parties may agree, provided all amendments shall be in writing and shall require consent by both parties.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

COMPENSATION STUDY

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved to implement the Springstead Compensation Study, move all payroll matters with 26 pay periods and at least a 3% salary increase for County General employee and to include insurance employee/employer payment ratios not to exceed the highest level reported in the study.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

VETERAN’S DAY RESOLUTION

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved the following resolution.

On behalf of its citizens, the Carroll County Board of Supervisors proclaims its profound appreciation for the hardship and sacrifice of those who have served this Nation in the Armed Forces of the United States. It is because of their selfless service that we enjoy the freedom and prosperity that are the mark of this great nation today. To all of those that have served in our military, some having given the ultimate sacrifice, we are truly indebted. Let the word go forth, that on this Veterans Day, 2010, we do not and shall never forget our Veterans and their selfless service this Nation. May each of our citizens extend a hand and voice appreciation to those among us that have defended us so well.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

CONSTITUTIONAL AND SOCIAL SERVICES COMPENSATION

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved to provide a onetime 3% bonus to State employees effective December 1, 2010.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

LETTER TO INCOMING AND OUTGOING CONGRESSIONAL LEADERS

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board approved to authorize the County Administrator to send a letter to both the outgoing and incoming Congressional Leaders for the VA 9th Congressional District regarding the recent elections.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

BOARD APPOINTMENT – WIRED ROAD

Upon motion by Mr. Hutchins, seconded by Mr. Dickson and passing, the Board approved to advertise for the appointment of the Wired Road in both local papers as well as the County website.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

ADMINISTRATOR’S TIME

Mr. Larrowe told that he appreciates the opportunity to be here. He told that over the weekend one of our Board members completed the Certified Supervisor Training and we have a meager recognition to present to Dr. Littrell. He told that the participants have to go through several classes and he is the 2nd Board member to go through the training as Mr. Hutchins was the first. He told that Carroll County has as many participants or more than anyone else in Southwest Virginia and we are proud of that. He told that we had two employees to participate in the Leadership training and we will be recognizing them next month. Mr. Larrowe told that VEDP recently made a visit to Carroll County concerning Wildwood. VEDP told that it is one of the better sites in Virginia and Mr. Hurst and Mr. Dickson had a chance to speak with Liz Povar while at the VACO conference. He told that the Executive Director of BRCEDA is participating in a Marketing Missions conference with VEDP and he is currently in Northern California. Mr. Larrowe told that he has been chosen to participate in the Food show in June and this will give an opportunity to get our name out. He told that we recently held an ECON101 class with the Town and @corridor. He told that the class is to try to build up spirit. He told that we have been meeting with the Constitutional Officers and he is proud of the relationship that is being built. Mr. Larrowe told that the Commission of Local

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Government will be here on November 15th and 16th to hold their regular meeting as well as the Public Hearing on annexation. They will be taking a bus tour of the proposed area on November 16th and then hold a session at 10:30. He told that there will be a joint Public Hearing with the Planning Commission on November 18th at 6:00 p.m. at Carroll County High School on the Comprehensive Plan and they will be meeting earlier in the day as well. He told that the goal is to have it complete by December 31st. Mr. Larrowe told that he would be out of the office from November 27th – December 4th to Central America on a mission trip.

Mr. McMillian told Mr. Larrowe to have a safe trip and told that he does a lot of good work and he appreciates it.

Mr. Larrowe told that there are some new reports in the packet and we are now asking everyone to report each month on Board Appointed Committees as well as Special Meetings that are attended on behalf of the County. He told that we are continually trying to beef up the information that is provided to the Board.

SUPERVISOR'S TIME

Mr. Jackson thanked Dr. Littrell for recognizing the veterans. He told that it has been a long, but good day. He told that he was at the Intermediate School this morning for a program that Ruthie Griggs started for veterans years ago and it has grown tremendously and a couple of other schools have started it as well. He told that veterans give their lives so everyone else can have one. He told that it is a pleasure to work with the Board if we can work in harmony. He told that there is enough to fight about without having it here and thanked everyone.

Mr. Hutchins told that he has the revenue summary from September and asked if we know how much has come in during October.

Mr. Larrowe told that the revenues have started to come up and they are always low in September.

Mr. Hutchins told that while at VACO they were told not to look for tremendous amounts from the State this year and we need to be mindful of every penny we spend. He told that he thinks the entire Board agrees that there will be no increases next year and we need to look at things and also what we fund for others.

Mr. Dickson told that it seems like we have just got it done and we have to start over again.

Mr. Hutchins told that for the School System it is hard to see where they need help because it is in a lump sum and told that he thinks we can look at it categorical to see what areas they need help in and how much. He told that way we would have a better idea of where the money is going and what needs to be more or less.

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Mr. Dickson told that it is good to have a large number of veterans in Carroll County. He told that the VFW is shrinking but he can't say enough about them. He told that if you ever have a chance to go to Washington to look at the monuments there you can't help to be proud. He told that Dr. Littrell finished up his certification and he is not sure how the county reimburses for things like that. He told that it would be the same thing for steering committees. He told that you see a lot of people at those meetings and it would be money well spent if we are getting to know people. He ask if we automatically pay for the expenses or are there stipulations.

Mr. Larrowe told that we do not have a policy on it due to the fact that there is not a tremendous amount of activity. He told that we have paid bills if they are turned in and this would give us direction on what to do.

Mr. Dickson told that they could take a county vehicle to save money on mileage. He told that we could have a couple of staff and supervisors to work on a policy. He told that we may need to put a ceiling on it like \$1500 per year.

Mr. Hutchins told that most of the committees meet 2 to 4 times per year and it adds up. He told that it doesn't cost a lot, but it adds up over time.

Mr. Larrowe told that we can work on a policy and bring it back.

Mr. McMillian told that he would like to thank everyone for coming and also the Color Guard and the FFA for their hard work and they are the future of farming in Carroll County. He told that we are recognizing the veterans and freedom is not free, it comes at a price. He told that he usually participates in the program at St. Paul but he missed it today. He told that Smart Beginnings is very important and it would plug holes that are out there. He told that they are close to meeting their match and \$4000 is not a lot of money in the scheme of things.

Dr. Littrell told that he served in the Air Force from 1970-1972. He told that he appreciates everyone tonight and we have missed the Chairman who is on business. He told that VACO was great and they were able to speak with several legislators. He told that none had great news and the short term does not look wonderful. He told that all of the stimulus money has been spent. He told that we need to look for 3 things to increase on the State level which are Sales Tax, Personal Income tax and recordation fees. He told that there are a number of unfunded mandates and it was suggested that if we find those to cause burdens to contact the legislators to look at it. He told that today has been great and he appreciated the opportunity to participate in VACO.

2011-2012 SCHOOL BUDGET

Upon motion by Mr. Hutchins, seconded by Mr. McMillian and passing, the Board approve to give the School Board advance notice that this budget cycle they would like to see the 9 different categories detailed out so they can review and to ask for a detailed expenditure report in January.

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Mr. McMillian told that he agrees with Mr. Hutchins and Mr. Dickson and feels like more help may be needed in some areas that we don't know about. He told that this will help the Board be able to help the School Board as well as the children.

Mr. Jackson told that with the economy the budget cuts we have to be careful how we spend. He told that education and the children are the most important and the FFA are a good example. He told that this will be a good tool for better understanding what the needs are.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

SMART BEGINNINGS

Upon motion by Mr. McMillian, seconded by Mr. Jackson and passing, the Board approved to fund Smart Beginnings in the amount of \$4000 providing that we can find money in the current budget and contingent upon the same amount of funding from the City of Galax and Grayson County.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1, A3, A5, A6, A7)

Upon motion by Mr. Dickson, seconded by Mr. Hutchins, and passing, the Board convened a Closed Session for the discussion of personnel, disposition of real estate, prospective business, investments, legal matter, as authorized by Virginia Code Section 2.2-3711(A1).

VOTES

November 11, 2010

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Dickson, seconded by Mr. McMillian, and passing, the Board adopted the following Resolution:

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WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

ADJOURNMENT

Upon motion by Mr. Jackson, seconded by Mr. McMillian and passing, the Board adjourned until November 18, 2010 for the Joint Public Hearing with the Planning Commission beginning at 6:00 at Carroll County High School.

VOTES

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Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

Chairman

Clerk