

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
SEPTEMBER 13, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their regular meeting on Monday, September 13, 2021 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Robbie McCraw, Chairman, Rex Hill, Dr. Thomas Littrell, Phillip McCraw and Garry Jessup. Also present were Michael Watson, Executive Director, Dana Phillips Assistant Director, Secretary/Treasurer. Tracy Moore, Vice-Chairman was absent.

CITIZEN TIME

No one present

(ORDER)

CONSENT AGENDA

Upon a motion by Mr. Jessup, seconded by Dr. Littrell and duly carried the Authority does hereby approve the consent agenda, Sections A, B, & C. The August 2021 minutes are on file in the PSA office for review:

Claims:

Check #24826-24829 Claims August 23, 2021 in amount of \$11,814.06

Check # 24830-24834 Claims September 8, 2021 in the amount of \$22,206.82

Check #24832- VOIDED \$7,087.50

Check #24835-24882 Claims September 13, 2021 in the amount of \$188,135.43

Check #24883-24885 Claims September 13, 2021 in the amount of \$2,424.03

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
SEPTEMBER 13, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2**

Transfer for claims

Transfer for claims August 23, 2021 \$11,814.06

Transfer for claims September 8, 2021 \$15,119.32

Transfer for claims September 8, 2021 \$188,135.43

Transfer for claims September 8, 2021 \$2,424.03

Transfer to Debt Reserve

Transfer to Debt Reserve \$6,776.50

Transfer to Debt Reserve \$10,000.00

NEW BUSINESS

Mr. Watson-Possibility of grant, Hillsville is in process of finalizing of doing an I & I study partially fund by Rural Development and Planning District. With no cost to taxpayers by using grant money. We are going to start looking at that.

Mr. Jessup-What is that for?

Mr. Watson-Sewer, being able to smoke test and other test and processes to save water getting into system and saving money.

UP-DATES

Mr. Watson- we did have someone come by and look at SCADA system, group that has work with other localities at no cost. Jeff took them around to sites and they are putting together a PER so we would be able to go out for bids from anyone. They came in and did an evaluation for sewer.

We have also spoke with the team that does the GIS for the county. We will be sending them data to upload to the GIS. County budgeted for new handheld reading and hopefully we will be able to use it di

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
SEPTEMBER 13, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3**

We have also spoke with the team that does the GIS for the county. We will be sending them data to upload to the GIS. County budgeted for new handheld reading and hopefully we will be able to use it different departments.

OLD BUSINESS

Exit # 1

Mr. Watson-going tomorrow to put flow meter in. We are reporting every 30 days on what is going on at the sewer plant. Tomorrow they will be pressure testing lines with Hillsville. It is made to pump sewer to Hillsville, we are still in communications regarding this.

(ORDER)

CLOSED MEETING -PURSUANT TO VIRGINIA CODE SECTION 2.2-371 A1

Upon a motion by Mr. Hill, seconded by Mr. Phillip McCraw and duly carried the Authority does hereby enter Closed Meeting under Section 2.23711-A6 Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. (Contract NRRW Plant Upgrade) at 3:12 p.m.

(ORDER)

COME OUT OF CLOSED MEETING

Upon a motion by Mr. Moore, seconded by Mr. Hill and duly carried the Authority does hereby come out of Closed Meeting at 3:25 p.m.

(ORDER)

CERTIFICATION OF CLOSED MEETING

Mr. Robbie McCraw made a motion to certify Closed Meeting with the following Resolution:

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
SEPTEMBER 13, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4**

WHEREAS, the Carroll County Public Service Authority convened a Closed Meeting this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Meeting to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

The certification was as follows:

Mr. Moore-absent	Mr. Robbie McCraw- Yes	Dr. Littrell-Yes
Mr. Hill- Yes	Mr. Jessup-Yes	Mr. Phillip McCraw-Yes

AUTHORITY MEMBERS TIME

Dr. Littrell-The gentlemen that was here asking about the upgrade lines, where are we on that. Mr. Strauss, we haven't heard anything from him.

Mr. Hill-Nothing

Mr. Phillip McCraw-Nothing

Mr. Jessup-Blueberry where we have no meters, where are we on that? Nothing has been done.

Mr. Robbie McCraw- 4 houses on Twin Forks do not pay bills, using water. Thanks to all employees for the work they do.

*Ms. Phillips looked up address and two house the water is not available. The other have accounts and are being paid.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
SEPTEMBER 13, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5**

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jessup, seconded by Mr. Hill and duly carried the Authority does hereby adjourn at 3:29 pm until the next regular scheduled meeting on October 12, 2021 at 3 pm.

Robbie McCraw, Chairman

Dana Phillips, Sec/Treasurer

Mike Watson, Executive Director