**MEETING MINUTES**

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**

**OCTOBER 12, 2021**

**CARROLL COUNTY GOVERNMENTAL CENTER**

**BOARD MEETING ROOM**

**HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their regular meeting on Tuesday, October 12, 2021 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Robbie McCraw, Chairman, Rex Hill, Dr. Thomas Littrell, Phillip McCraw and Garry Jessup. Tracy Moore, Vice-Chairman was on conference call for the meeting. Also present were Michael Watson, Executive Director, Dana Phillips Assistant Director, Secretary/Treasurer.

**CITIZEN TIME**

Linda Post addressed the authority, asked for the water to be extended to her road (Broadway Lane).

Ms. Post stated that all her neighbors have bad water. Her well is 400 feet deep and still her water is bad.

Mr. Robbie McCraw ask staff to calculate the cost and the projected monthly revenue.

**(ORDER)**

**CONSENT AGENDA**

Upon a motion by Mr. Jessup, seconded by Mr. Phillips McCraw and duly carried the Authority does hereby approve the consent agenda, Sections A, B & C. The September 13, 2021 minutes are on file in the PSA office for review:

**Claims:**

Check # 24886 – 24900 Claims September 24, 2021 in the amount of $26,810.16

Check # 24901 – 24925 Claims September 30, 2021 in the amount of $119,382.44

Check # 24926 – 24933 Claims October 6, 2021 in the amount of $71,879.95

**Transfer for claims**

Transfer for claims September 24, 2021 $26,810.16

Transfer for claims September 30, 2021 $119,382.44

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**PAGE 2**

Transfer for claims October 12, 2021 $71,879.95

**Transfer to Debt Reserve**

Transfer to Debt Reserve $6,776.50

Transfer to Debt Reserve $10,000.00

**NEW BUSINESS**

Mr. Watson stated that the PSA has applied for Southwest Virginia Regional Water/Wastewater Technical Assistance Funds. This would be grant funds used for Gladeville/Cranberry Woodlawn Sewer I/I Investigations. Also, the PSA has applied for a Rural Development Grant for the same project.

**(ORDER)**

**ADOPT THE RESOLUTION OF GOVERNING BODY**

Upon a motion by Dr. Littrell, seconded by Mr. Hill and duly carried the Authority does hereby adopt the Resolution of Governing Body for Rural Development application for Gladeville/Cranberry Woodlawn Sewer I/I project.

**OLD BUSINESS**

Exit 1 – The payment has been sent to DEQ a long with the 30-day update. The flow meter has been installed and will be monitored for 90 days. Staff continues to work on a maintenance plan.

ARV- The ARV has been ordered it will take 4 t0 6 weeks before it is shipped.

PRV- Currently the PSA provides a PRV (pressure reducing valve) at the meter. Adjusting the PRV is time consuming for the PSA.

Mr. Robbie McCraw stated other localities do not provide the PRV at the meter the customer is required to provide the PRV.

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**PAGE 3**

**(ORDER)**

Upon a motion by Mr. Jessup, seconded by Mr. Hill and duly carried the Authority does hereby approve from this date forward the PSA will no longer provide the PRV (pressure reducing valve at the meter. The homeowner will be responsible for installing the PRV in their homes. The PRVs that are currently in place the PSA will continue to service those at this time.

**(ORDER)**

**AUTHORITY MEMBER’S TIME**

Mr. Moore- I apologize for not being in person today. I hope that everything continues to work out for Dana’s son.

Dr. Littrell- nothing

Mr. Jessup-nothing

Mr. Phillips McCraw-nothing

Mr. Hill-nothing

Mr. Robbie McCraw- Ian is blessed and prayers he continues to do well.

**(ORDER)**

**ADJOURNMENT**

Upon a motion made by Dr. Littrell, seconded by Mr. Phillips McCraw and duly carried the Authority does hereby adjourn at 3: 35p.m until the next regular scheduled meeting on November 8, 2021.

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Robbie McCraw, Chairman

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Dana Phillips, Sec./Treasurer

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Mike Watson, Executive Director